



St. Raphael Catholic School  
31500 Beechwood, Garden City, MI 48135  
School: (734) 425-9771 Parish: (734) 427-1533  
Website: [www.straphael-gc.org](http://www.straphael-gc.org)

## Ways to help in the New School Year...

Here at St. Raphael School, we've had a wonderful group of parent volunteers who assist our school in many ways. With the 8<sup>th</sup> graders graduating, and new students coming in, we're excited to provide new opportunities for volunteers to work together and help make our school a thriving place to learn and grow!

We are looking for YOUR ASSISTANCE to help serve in the new school year as a volunteer for our children. If you've not considered this experience before, we encourage you to give it a try. You might be surprised to find that a specific window of time you have available could be EXACTLY what we're looking for! You don't have to have a child in a specific grade to help. Aunts, uncles, and grandparents are welcome, too.

If you might be able help our school in some way, please review the list of service areas printed below. Feel free to check off anything you might be interested in working on as a volunteer in the new school year and return it to the office. We will contact you as we are organizing the schedules for next year to confirm your availability and get you ready for this rewarding and fun volunteer experience!!

### St. Raphael Families are the GREATEST!!

Please check all of the services you are willing and able to do. If you have a special skill or talent that you think might benefit our students – please let us know.

- \_\_\_\_\_ Library Helper – assist librarian with book check in and check out. Rotating schedule is used – volunteers usually come one day (AM or PM) monthly.
- \_\_\_\_\_ Help with the Raffle – assist coordinator with planning the school raffle, and selling tickets after masses in November (15 minute commitment after a specific mass).
- \_\_\_\_\_ Help with the Auction – volunteers are needed for acquisitions, set up, decorations, as well as all other preparations for the event.
- \_\_\_\_\_ Substitute Teacher – supervise a classroom in the absence of the teacher. Must have 90 credit hours to qualify.
- \_\_\_\_\_ Lunch Supervisor – supervise students during lunch and recess periods. Average time commitment: Building 2: 11:10am-11:40am OR Building 1: 11:50am-12:20pm.
- \_\_\_\_\_ Help Prepare Lunches – work in the kitchen to prepare lunches for the students.
- \_\_\_\_\_ Market Day - (one evening a month) assist coordinator in the set up and distribution of the sale products.
- \_\_\_\_\_ Scrip Worker – sell SCRIP after any weekend mass, before school on Tuesday, Thursday, or Friday, or after school Wednesday, Thursday, or Friday. (Average time commitment: 30 minutes per session)

\_\_\_\_\_ Room Rep. – Coordinate parent volunteers for one classroom’s events. Liason between the classroom and Social Committee. Work closely with the homeroom teacher to organize and support teacher’s requests.

\_\_\_\_\_ Room Helper – assist the room rep with parties, phone calls or any other jobs that may come up.

\_\_\_\_\_ Coffee and Donut helper – assist with coffee and donut Sunday (the 3<sup>rd</sup> Sunday of the month). Average time commitment: 45 minutes after mass.

\_\_\_\_\_ Book Fair – Book Fairs are held in the fall and in the spring. Volunteers are needed to assist the students with selection of items and checking out.

\_\_\_\_\_ Computer Room Helper – assist the computer teacher in the classroom when needed.

\_\_\_\_\_ Secret Santa Shop – assist the coordinator with set up, inventory and take down. Assist the students in selection of items and check out. Usually takes place the beginning of December. (Average time commitment: AM or PM school hours, one-three days during the week).

\_\_\_\_\_ Social Committee - come be a member of the Social Committee and help organize events and support the activities at St. Raphael School. This is an organization where new ideas are always welcome.

\_\_\_\_\_ Family Fun Nights - help organize some activities that will allow for socialization for both the children and the adults.

\_\_\_\_\_ Welcome Family – be a contact person for a new family.

\_\_\_\_\_ Used Uniform Sale – coordinate a used uniform sale 2 times a year (in the spring and in the fall).

\_\_\_\_\_ Field Day - help supervise the activities scheduled for the day in June.

Volunteers help to make our school a community. By working together, we are able to provide the best environment for our children to learn, grow, and prosper. THANK YOU in advance for your support!!

Days and times you are available to help:

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Parent Name (please print): \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone # : \_\_\_\_\_

Email address: \_\_\_\_\_

\*Please return this completed form to the School Office (or feel free to send it in with your child).